

CANADIAN INSTITUTE OF PUBLIC HEALTH INSPECTORS
Newfoundland and Labrador Branch Inc.

ANNUAL GENERAL MEETING
Minutes 2001-10-18

AGENDA ITEMS

Call to Order

- Meeting commenced at 7:15 PM.

1) Minutes of March 2001

- Motion by Stephen Barbour to adopt minutes as submitted; seconded by Paul Noseworthy. Motion carried.

2) Election of Officers

- Nominations for the new executive were accepted in advance and from the floor by Pat Murray, Chairman of Nominations. Results are as follows:
 - Stephen Barbour, President
 - Dion White, Vice- President
 - Doug Howse, Secretary/ Treasurer;
 - Bob Savory, St. John's Representative (pending)
 - Paul Noseworthy, Eastern Representative
 - Pat Murray, Central Representative
 - Brian Moores, Western Representative (pending)
 - Sharon Hopkins, Northern/ Labrador Representative
- Calvin Morgan will remain as corresponding member to the Board of Certification and Exam Coordinator.
- Darryl Johnson will remain as Chair for the Promotion Committee.
- All Executive pending representatives are expected to have dues paid in full within two months of election.

3) Business Arising

3.1 Recruitment

- Recruitment continues to be a concern. It was put forward for the Branch to create 'incentives' to draw members. Ideas included a draw of members to get refunded all or a portion of annual dues, some sort of prize package, etcetera. No decisions were made at this time.
- Dion will review the previous minutes and assign duties. Additionally, he will put together a letter to all persons holding the CPHI(C) designation. The 'kit' will describe some of the benefits of membership such as liability insurance (see section 3.4 Benefits package), dues are tax deductible, voting privileges, the opportunity to hold office, subscription to Environmental Health Review, and the opportunity for a sabbatical exchange to the United States.

3.2 Promotion (How do we raise our profile?)

- Cal attempted to get the Branch an invitation to the provincial Health Forums, but was unsuccessful.
- Deliberation ensued as to how to promote ourselves. Press releases, letters to the editor, and open line radio shows were brought up in addition to the standard literature handouts. Utilization of public service announcements (PSA's), in particular the FIGHT BAC campaign for the upcoming Christmas season was mentioned. It was also suggested that a travelling display be created, similar to that of the Ontario Branch, and be regularly set up in shopping malls, career fairs, and public events manned by members to provide general public health information and awareness about the Branch to members of the public. Further brainstorming will be required with the assistance of Darryl over the coming weeks.

3.3 Constitutional Changes

- Previously discussed changes to the branch constitution (ie. reducing the number of regional councillors from 5 to 3: Eastern, Central, & Western/Labrador) was brought up. Pat indicated that he would draw up the appropriate paperwork. However, he needed the original resolution (see minutes Branch Executive Meeting, 11 March 1998) to complete it. Stephen said he would forward the information before the middle of November.

3.4 Benefits Package Material

- Dion will forward copies of the liability insurance contract to all branch members. This policy is for \$2,000,000.00 liability and covers anyone representing CIPHI as long as they do so within the scope of the constitution and by-laws.

3.5 Changing Role of the EHO/PHI

- Stephen and Dion suggested that discussions regarding PHI's/EHO's returning to the Department of Health be curtailed for the time being, and focus on the profession while making the most under the current arrangement with the Department of Government Services and Lands.

3.6 Website Additions

- Stephen inquired if a 'members only' chat room could be established on the branch website to help to further facilitate branch business. Doug indicated that it would require significant work and that it would be just as easy to conduct branch business via email and MSN Messenger.

4) Other Business

- Dion advised Stephen to contact the NEC of Executive Changes and to participate in a national teleconference set for November.

5) Next Meeting

- Tentatively set for March 2002.

6) Motion to Adjourn

- Motion to adjourn by Stephen. Seconded by Dion. Carried. Meeting adjourned at 8:45 PM

Respectfully Submitted,

Stephen Barbour, CPHI(C)
Secretary/Treasurer, NF/Lab. Branch (Acting)
October 30, 2001