

CANADIAN INSTITUTE OF PUBLIC HEALTH INSPECTORS
Newfoundland and Labrador Branch Inc.

EXECUTIVE TELECONFERENCE
Minutes - June 12, 2002

Roll Call: Dion White, Doug Howse, Pat Murray, Paul Noseworthy, Bob Savory

AGENDA ITEMS

Call to Order

- Teleconference began at 8:30pm. Five minutes were given for Cal Morgan to connect with the teleconference before the meeting was officially started.

1) Resignation of President & Conference Representative

- Dion gave details of Steve's resignation as branch president, and the need for a replacement representative at the National Conference.
- It was determined that Paul would be the only executive member who would be available to represent the branch at the conference. Pat and Cal would also be in attendance, but for their own interest.
- Dion and Pat discussed the times of National executive meetings to be held prior to and following the conference (Meetings thought to be held on Sunday, AGM on Thursday, as well as post-conference meetings.)

2) Branch Membership

- According to the rebates received from NEC, our current membership consists of ten paid members from Newfoundland, and six from Quebec.
- Some discussion followed regarding the appeal for membership sent by Dion to all CPHI's in the province.

3) October 18, 2001 Minutes

- Dion opened the meeting to discussion of the minutes from the last meeting.
- Bob asked for details regarding the liability insurance mentioned in the minutes.
- Pat asked about the status of the proposed constitutional change. Doug stated that the proposal had been sent out, and that we are now waiting for the AGM to hold the vote.

ACTION: Dion to contact NEC for information package regarding liability insurance, and distribute same to members.

4) Financial Report

- Doug reported that the current account balance is \$2908.11.
- Some discussion ensued regarding the Department of Government Services and Lands offer to make a contribution of about \$1000 to the branch to help pay for one person to attend the conference. It was decided that this offer should be followed up on as soon as possible.
- Paul questioned the process for submitting travel/registration cost claims for the conference. Pat suggested that those costs should be submitted directly to the NEC for reimbursement either immediately or at a later date.
- Bob asked opinions from the executive regarding who is considered to be a good candidate for the next National President.
- Dion reminded the executive who are not attending the conference to forward their proxy ballots to one of: Paul, Pat, or Cal.

ACTION: Paul to contact NEC regarding registration for conference, costs, etc. He may also wish to call Tammy Carroll for details about the conference.

5) Website Development

- Doug gave details of the recent server crash that resulted in losing our website for a number of days. The current website is now refurbished, and information regarding executive membership will be updated to include Bob as regional counsellor for St. John's.

ACTION: Doug to update website information.

6) Next AGM and Election

- Dion asked Bob about when the next EHO in-service may be expected. Bob explained that it is uncertain when or if there will be an in service in the Fall, as there are currently no O.D.I. funds available in the department. Darryl Johnson may be able to get funding from the Dept. of Health and Community Services for a speaker to be brought in. Bob also stated that an in-service on bio-terrorism is expected sometime soon. It was decided that the date of the next AGM will have to wait until dates for the next province-wide in-service are determined.

7) Future of Branch

- Dion expressed concern that the branch does not seem to be accomplishing very much, and little interest is shown among CPHI's in the province to get involved. Pat suggested that the liability insurance should be used more as an incentive for membership. Bob also suggested that an educational conference would generate a lot of interest and funds for the branch.
- Doug reminded the executive of the new bulletin board service set up on MSN

Communities that would make communications in the branch a bit easier. It was suggested that Doug should resend invitations to the executive to become members of this service.

- It was agreed that the teleconference was a good idea and should be used for executive meetings more often in the future.
- There was some general discussion of the new positions created or being created for CPHI's within the province.
- The bursery program was also discussed as a way of bringing in new CPHI's to fill the new positions. It seems that some action may be underway to bring this program back through the Dept. of Health and Community Services.

Teleconference session ended at 9:28pm.

Submitted,

Douglas Howse C.P.H.I.(c)
Secretary/Treasurer, NF/Lab. Branch
June 13, 2002