

Meeting called to order 9:02

In attendance: Laurie Hearn, Justin Kennedy, Nicholas Blake, Brenda Greene, Matthew Glover

Absent: Darroch Vokey

Motion to accept minutes from previous meeting

Motion made by Nicholas Blake

Seconded by Brenda Greene

Motion passed.

2014 Annual Educational Conference – Updated financial from Darroch Vokey via email. Darroch advised that committee report will be presented to branch executive who will then pass it on to NEC.

Environmental Public Health Week – Krista Park, Renee Blake, Gregory Barrett, Justin Kennedy, Laurie Hearn to compose Educational Committee for EPHW. Justin and Nick to attend proclamation signing. Update from Nick that he and Justin were to take pictures for promotional materials in preparation for EPHW.

Laurie Hearn obtained quote for ads on VOXM network for the 5 day EPHW period: \$1850+tax for 4x 30 second commercials per day on all VOXM stations, \$925+tax for 2x 30 second commercials per day on all VOXM stations, or \$830+tax for 4x 30 second commercials per day on VOXM St. John's. All executive members felt this was too high a cost and that we could obtain our goal in different ways ie. having President call Open Line/Back Talk/Night Line shows on VOXM.

Discussion over ability to disseminate information through Government email in order to increase awareness of our profession.

Action Items:

Laurie Hearn to make contact with CBC radio re.daily spot for CIPHI during EPHW.

Laurie Hearn to find out if we can use Government wide email to advertise CIPHI week – contact Vanessa Coleman Sadd.

Laurie Hearn to send Nicholas Blake official CIPHI materials for EPHW.

BOC Representative for NL Branch – Discussion by all members that it would be beneficial to our branch to have representation on the BOC to enhance our profile in the country and to better serve our members. Laurie Hearn had emailed executive with an average cost as reported by NS Branch as well as parameters and benefits of the position. Discussion over how much time away from work would be needed for this position annually; as per email from BOC Chair, likely 2-4 days total to attend face-to-face meetings. Discussion that if multiple entries are received, representative will be selected by a random draw. All regular/retired members are eligible and the selected BOC representative must be committed to being a member for the entirety of their term on the Board.

Motion for the NL Branch of CIPHI to support a member to be a provincial BOC Representative.

Motion made by Matthew Glover.

Seconded by Justin Kennedy

Motion Passed

Action Items:

Laurie Hearn to email Donna Kelland to inquire whether Service NL would be willing to grant a BOC Representative time away from work to attend meetings in the same manner they do for the President to attend NEC meetings.

Laurie Hearn to draft an Expression of Interest to distribute to members in order to select a BOC representative.

Mock Oral - St. John's/Goose Bay Office partnering to put off a mock oral on Friday Sep. 12/14.

EHFC 200 sponsorship – Laurie Hearn received an email from Tim Roarke, Treasurer of the EHFC, requesting that the branch resume its annual \$200 donation to the EHFC after stopping in 2013. Discussion by all members that this is a great cause to support especially considering the support they provided in their attendance and assistance at the National AEC.

Motion to resume annual \$200 sponsorship to EHFC

Motion made by Justin Kennedy.

Seconded by Nicholas Blake.

Motion passes

Action Item: Justin Kennedy to send \$200 cheque to Tim Roarke for EHFC.

Justin moves to adjourn, Nick seconds

Meeting adjourned 10: 14 AM