

Meeting Called to Order 9:14 AM

Approval of Minutes May 5 2016

Motioned By: Matthew Glover

Seconded by: Terry Battcock

All in favor – motion carried

Branch Sustainability Committee – The Branch Sustainability Committee has recently met and is undertaking a number of initiatives in order to enhance membership engagement and secure revenue that will ensure the Branch is financially sustainable. Such initiatives include delivery of food safety training and reviving the Branch Newsletter. Discussed potential audience for newsletter.

EPHW Committee – EPHW will take place from September 26-30 2016. Expression of interest was sent out to members.

Action Item: Laurie Hearn to send names to Nicholas Blake

AEC Branch Sponsorship – Members were given the opportunity to apply for funding from the Branch to attend CIPHI's National Annual Educational Conference. No applications were received.

Branch Webmaster Update – Douglas Howse has stepped down as Branch Webmaster. Chris Nolan has agreed to take over.

Action Item: Laurie Hearn to send Chris Nolan meeting minutes.

AEC Donation Update – CIPHI NL is to provide money for speaker gifts and gift cards for silent auction.

Healthy Living Challenge Update – tabled for next meeting

Atlantic Branch 60<sup>th</sup> Anniversary - Minister Eddie Joyce announced in House of Assembly on May 30 2016, news release circulated to membership.

Meeting adjourned 10:05 AM.