

**CIPHI NL Branch
2011 AGM minutes**

1. Call to Order at 7:14 by Terry Battcock

The following members were present:

Chris Hart, Renee Dawe, Davin Grikis, Sharon Williams, Mary Cahill, Cal Morgan, Paul Noseworthy, Darroch Vokey, Tony Kelly, Pat Murray, Nicholas Blake, Darryl Johnson, Terry Battcock, Karen Hann. Laurie Hearn, Barry Cole

2. Approval of Agenda

Moved by TB
Seconded TK

Agenda approved

3. 2010 Minutes



Moved by TB
Seconded SW

Minutes approved

4. President's Report

Terry Battcock verbally presented the President's Report. A summary is provided below.

- Sara Timpa resigned and her services to the Branch were recognized.
- Janine Strickland resigned and her services to the Branch were recognized.
- Donations to Sierra Leone project- \$150
- Donations to EH Foundation \$200 X 2 (2 years) = \$400
- Janine and Justin attended AEC in Halifax June 2011
- Agreed to co-host Annual Conference in fall of 2011
- NL Branch scheduled to host the 2017 CIPHI AEC
- Field Notes completed
- Historical documents to be reviewed by committee led by Pat Murray

Moved by TB
Seconded by PM

Action to pay the \$30 NLPHA membership

5. Financial Report

- Karen presented a written financial report

Moved by KH

Seconded by MC

6. Membership Report

Terry presented the membership report.

Action to provide Calvin Morgan with names of retired CPHI(C)'s.

Moved by TB
Seconded by DG

7. Board of Certification Report

Sharon Williams presented a written report on the Board of Certification activities.

Moved by SW
Seconded by LH

8. Website Report

Deferred until report received.

9. New Business

9.1 Election of Officers

President: Darroch Vokey

Past President: Terry Battcock

Vice President: Laurie Hearn

Secretary-Treasurer: Darryl Johnson

Eastern Representative: Tony Kelly

Central Representative: Chris Hart

Western/Labrador: Karen Hann

10. Adjournment at 8:55 P.M.

Moved by: PN

**Canadian Institute of Public Health Inspectors
Newfoundland & Labrador Branch
Financial Report
November 1, 2010 to October 31, 2011**

Starting Balance Nov 1, 2010:	\$ 25,986.66
Receivables:	\$ 3,820.35
Payables:	\$ 5,792.19
End Balance Oct 31,2011:	\$ 24,014.82

Receivables

CIPHI National Membership Rebates	845.35
On Branch Conference Sponsorship 2010 Conference	1000.00
	1975.00
Total	\$ 3,820.35

Expenses

Bank Service Charges	47.40
CIPHI NL Brance 2010 Conference expenses	895.08
CIPHI EH Week Promotion	74.77
CIPHI Insurance Premium	149.99
CIPHI NEC Meeting Expenses	2060.32
NL Branch Website	14.63
2011 NEC Sponsorships	2000.00
Environmental Health Foundation Donations	400.00
Sierra Leon Foundation donation	150.00
Total	\$ 5,792.19

Net Balance **\$ (1,971.84)**

Accuracy certified by:

Karen Hann
Secretary Treasurer